**MINUTES**

1. **OPENING WELCOME**

Meeting opened at 18h30

The President thanked all present for making the time to participate

1. **APPROVAL OF AGENDA**

Agenda approved

1. **PRESENT & APOLOGIES**

Committee Members Present

President - Paul Lastrucci

Treasurer - Mark Clulow

PRO - Karl Jensen  
Newsletter & Convention – Neil Bowden  
Safety Officer - Nigel Musgrave  
Website & Social Media – Marie Reddy stand in

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Auditorium – Marie Reddy (stand in Secretary)

Co-Opted to Committee :

Sean Cronin

Jeremy Woods

Apologies

Vice President - David Toma

Secretary – Keaton Perkins

Mike Wright

Eugene Couzyn

AP Representative – not required for this meeting

1. **CONFIRM PREVIOUS MINUTES**

Minutes circulated

Proposer : Karl Jensen

Seconder : Jeremy Woods

1. **PROMOTION & PUBLICITY**

Karl Jensen to approach Puma to display at Sun n Fun

**EVENTS** :

* Brief report back from EAA Convention to be provided by Paul Lastrucci to keep on file.
* Silvercreek Pancake Fly In weekend : 17-18 September 2021

Cost estimate to be presented to EAA 322 for funding as it is not expected that Silvercreek residents pay for this amazing annual event. Sean Cronin will discuss with Neil Bowden direct.

* Sun ‘n Fun : 5-7 November 2021 @ FABS

Neil Bowden is managing this event and presented

Logo: Committee confirmed the proposed logo and agreed that the logo was great.

Branding: banners, gazebo and branded items ordered in April will be used for this event. Neil and Karl will review the shirts that are available for order to make a decision on for restock-shirts. There are still ample caps in stock and these won’t need to be reordered.

Activities: Ideas were discussed and will be decided on by an event committee.

Facilities & Grounds: Event committee will discuss and agree to these. Brits Flying Club have been very helpful in the past and have made all the necessary arrangements with the addition of a few mobile shower/loo units.

Catering & Bar: Brits Flying Club will manage these arrangements

Registration: Marie and Neil to liaise on requirements for registration with the view of gathering attendance, catering and accommodation needs in one place. Defined requirements can be set up for an online system for all the information.

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PA & Announcer : Karl Jensen will assist with this service with the assistance of Mike Haupt, should he be available.

* Neil Bowden to approach Sterenikor for a pre-view of Top Gun on 17 November. This may also be suitable to be the Year-end event. Details to be advised. All agreed that this was a good idea.

1. **FLIGHT SAFETY**

No incidents to report back on a this stage

Noted that an the pilot practicing best airmanship and safety received recognition by EAA at Taildraggers 2020 event

Thanks as always to Nigel Musgrave for the excellent Safety Officer service he provides to EAA.

1. **COMMUNICATION**

All current systems are utilised to keep members up to date and aware of any important events or incidents.

It is worth noting that 2 additional communications channels have been added to the already existing list. These are 1) a WhatsApp icon on our website allows anyone to communicate with us direct on a dedicated line and 2) a dedicated WhatsApp line has been set up 0833859527 with a catalogue including EAA membership shopping items, event details with a link to the information as well as issues of CONTACT! redirecting users to the link.

This will assist users that have access to WhatsApp as they will not have to look further that this dedicated catalogue.

1. **FINANCE**

Our Treasurer presented Financials for 31 July 2021

Comments :

AeCSA Convention charge is to be broken down to record what this charge was for. President will get this information at the next Aero Club meeting

The unallocated monies received from AeCSA may be AHASA membership funds

AHASA: The bank account has been verified and is active. Marie will proceed with Louwtjie to gather the paperwork for AeCSA to get the monies paid across now that this is done.

Financials

Propose by Neil Bowden

Seconded by Marie Reddy

Thanks to Mark Clulow for the excellent record keeping for EAA.

1. **MEMBERSHIP**

Membership review & update (as required by CAA as per our MOP)

Feedback : Membership has increases month to date by approximately

Marie Reddy comment : Depending on the outcome of the AeCSA MOA, should members be required to be members of EAA National and AeCSA?

1. **YOUNG EAGLES**

EAA National hope to host 2 annual Young Eagles events

Sun n Fun may be an opportunity to host the first event for 2021.

1. **CONTACT!**

Well done to Neil Bowden on a job well done.

It is noted that content is always required and all members are requested to contribute.

1. **WEBSITE**

Nothing to report at this meeting. Marie will continue to assist with this until a suitable volunteer is available to assist with this.

1. **AUDITORIUM**

No events can yet be hosted at the facility

Will this facility be used / required in the future?

The committee agreed that this facility is a benefit and should be managed and used as much as possible.

Chapter 322 Chairman, Neil Bowden will discuss moving monthly gatherings to the Auditorium once in-person gatherings are once again allowed and safe.

Should this monthly event take place at the Auditorium, additional events such as Talkshows and movie evenings, etc can be hosted with equipment and facilities set up for quick “plug-and-play” events.

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The committee agreed that the facility was worth keeping and utilising as much as possible. Based on the proposed use of this facility, future funding was addressed.

Monthly costs are in the region of R1500. With the Auditorium funds now depleted, it was agreed that this would be paid from EAA National and at the same time, EAA 322 will pay R500 per month toward this cost.

Nothing to report at this meeting as the AGM will not be taking place at this facility.

It is worth noting that this is the official location for the EAA, as listed on ARO documentation

1. **TECHNICAL/REGULATORY MATTERS**

***Part 149 ARO***

* *Compliance review*

ARO Adhock Audit was completed on 26 July 2021

No findings were noted

* *Status*

In good standing

Changes to the current MOP to be updated with new Exco members

* *Other Quality Indicators*

Not applicable

* *Milestones*

Next Audit should be requested for end November 2021/early January 2022 to ensure that the renewal is submitted in good time.

***AeCSA MOA Finalisation***

The President proposed we move forward with the AeCSA MOA agreeing to make it a requirements that all EAA NTCA Operator members have to also be a member of EAA.

Based on the previous Committee meeting, should EAA undertaken to make AeCSA compulsory, the EAA should have system in place to manage this commitment. Possible membership and managing funding system should be addressed with the Treasurer.

It was also suggested that members should be allowed to be an EAA member and encouraged to join AeCSA. After a certain period of being an EAA member, eg 2 years, it should be compulsory.

The President will discuss this with the Treasurer

There was not agreement on this matter

1. **GENERAL**

No points to discuss

1. **CLOSE & FUTURE MEETINGS**

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Meeting closed at 20h30

Next meeting date will be advised