**MINUTES**

1. **OPENING WELCOME**

 Meeting opened at 18h30

 The President thanked all present for making the time to participate

1. **APPROVAL OF AGENDA**

 Agenda approved

1. **PRESENT & APOLOGIES**

 Committee Members Present

* President - Paul Lastrucci
* Treasurer - Mark Clulow
* PRO - Karl Jensen
Newsletter & Convention – Neil Bowden
* Safety Officer - Nigel Musgrave
* Website & Social Media – Marie Reddy
* Auditorium – Jeremy Woods
* Secretary and Young Eagles - Keaton Perkins
* Eugene Couzyn
* AP Representative – not required for this meeting

 Apologies:

* Vice President - David Toma
1. **CONFIRM PREVIOUS MINUTES**

Minutes circulated

1. **PROMOTION & PUBLICITY**

**EVENTS**:

AGM:

* 10 May 2022, 18:00 - 19:00
* Zoom and Auditorium

Convention:

* 22 April -24 April 2022
* Middleburg
* Tie in with Aeroclub’s Airweek
* Sub-committee to be set up – Paul and Neil to set up.
* Next year look at a separate EAA convention
	+ Bloemfontein and wings park are possibilities.
	+ To be discussed later in the year

Young Eagles Event, Steady Climb:

* Indemnities to be drawn up
	+ Eugene will get Bataleurs indemnity as reference
	+ Paul to send original Indemnities drawn up by Mike Brown as Reference.
	+ Neil to Send Marie List to draw up Pilot assistance Googles form

Sun n Fun:

* 7,8,9 October 2022
* Brits Aerodrome
* Nigel to book dates

EAA 322 Christmas Awards Dinner

* Suggested dates for 322
* 12 November or 26 November
1. **FLIGHT SAFETY**

Nigel will send Safety report for ARO to Marie for EAA Events

1. **COMMUNICATION**

None discussed at this meeting

1. **FINANCE**

Key Expenses and planned budget shown my Mark Clulow

National to Contribute EAA 322’s Bursary Programme

* R10,000 Added for this

Planned EAA and EAA supported EAA events were projected on the budget

1. **MEMBERSHIP**

 Membership rose over last year

Alan Stewart to be thanked for his assistance in growing EAA Membership through his flight school

1. **YOUNG EAGLES**

First Event planned for 2022, as mentioned in event section.

1. **CONTACT!**

Well done to Neil Bowden on a job well done.

It has been noted that it is getting momentum

It is noted that content is always required, and all members are requested to contribute.

Suggested that a sub-committee/editorial team be set up to chase articles and other content.

Neil needs 2 people to assist and chase articles

1. **WEBSITE**

Nothing to report at this meeting. Marie will continue to assist with this until a suitable volunteer is available to assist with this unless a paid option is looked at.

Paul and Marie will look into it

1. **AUDITORIUM**

Thanks to Eugene for assisting with the Pump and pumping water

The Basement needs to be sorted – assistance is needed

A constant inventory of contents has to be maintained.

A Facility Manager must be elected. This needs further discussion

1. **TECHNICAL/REGULATORY MATTERS**

CAA’s demand for all Airfield to be registered is being petitioned against by Aeroclub

* EAA to create its own Petition as additional support
* Paul to assist Marie here

SACAA Card Lic not recognised Internationally

* To be table at Aeroclub Exco

***Part 149 ARO***

* *Compliance review*
	+ *ARO Renewed*
* *Status*
	+ *Certificate issue*
	+ *Await CAA Approved MOP*
	+ *AeCSA MOA was circulated*
* *Other Quality Indicators*
	+ *None Discussed at Meeting*
* *Milestones*
	+ *None Discussed at this meeting*
1. **GENERAL**

Marie Requested that a potential Admin Person be hired to manage the Administration side of EAA

* Items Include
	+ Document Keeping
	+ Website updating
	+ Chasing of Article for Contact!.
	+ Manage ARO Audits
	+ Could be Facility Manager for Auditorium
	+ Etc.
* Eugene Proposes that a person is employed to manage the Admin of EAA, Seconded by Marie, Karl
	+ Accepted by Paul and Supported by a committee
	+ Scope of Work to be Drawn up
	+ Details such as annual costs will still be discussed.

Proposal from Mark to charge EAA 322 R800.00/ Month for Auditorium usage

* Accepted By Committee

Proposal by Mark to Cover Nigel Musgrave’s EAA Membership as Safety Officer and Stalwart of EAA

* Accepted by Committee

Proposal of Eugene to Make Nigel Musgrave an Honouree Life Member of EAA

* Accepted by Committee

EAA 973 asked to be listed as part of EAA South Africa.

* At Present not part of EAA SA, Members would need to join 322
* Suggested that they join EAA USA First

Sean Requested that Silvercreek Pancake Fly in to become an annual EAA supported event

* 10 September
* This will be a 322 discussion

A note of Thanks was given by the committee to Louise and Jeremy for doing a great job looking after the Auditorium.

1. **CLOSE & FUTURE MEETINGS**

Meeting closed at 21h30

Next meeting date: 24 May 2022