

EAA ARO 009 : MOP INTERNAL QUALITY CHECK REVIEW

DATE (within 2 weeks of and Audit)	15 September 2025
RESPONSIBLE PERSON	Sean Cronin / Marie Reddy
REVIEW	Full MOP Action Review

1.	ARO Certificate on display at Auditorium ✓
2.	<p>Current ARO Certificate on Website</p> <ul style="list-style-type: none"> • Website was being upgraded. ✗ <ul style="list-style-type: none"> ○ Was corrected by following day https://eaa.org.za/aro/ ✓
3.	<p>MOP distribution to new EXCO members post AGM</p> <ul style="list-style-type: none"> ➤ Not applicable as Exco unchanged ✓
4.	<p>ARO Representative Compliance</p> <ul style="list-style-type: none"> • Responsible persons acting as ARO post holders are reaffirmed in recorded minutes between annual audits by EAA National Exco. ✓ • Promote Safety : Each Meeting has a Safety Mention/Topic discussed. • All venue details are shared with members in advance of an EAA event to ensure maximum safety. (Eg SilverCreek Pancake Fly In Standard) ✓ (Sun 'n Fun will be the next event that this will be required) <p>ACCOUNTABLE MANAGER & COMPLIANCE OFFICER : Paul Lastrucci</p> <ul style="list-style-type: none"> • Must have a general knowledge of NTCA. ✓ • Must be an international member of EAA USA ✓ • Must be a National member of EAA (valid until end 2025) ✓ • Must have a current and valid South African Pilots Licence ✓ • Must have good people's skills ✓ • Must have good managerial skills ✓ • Must be well read in aviation related topics and have access to the internet and e-mail. ✓ • Stays up to date on all developments which fall under the scope of the ARO. ✓ • Must represent EAA to the best of his/her ability always placing the needs of the members before his/her personal needs in all EAA business matters. ✓ <p>QUALITY ASSURANCE MANAGER : Sean Cronin</p> <ul style="list-style-type: none"> • Must have a general knowledge of NTCA. ✓ • Must be an international member of EAA USA • Must be a National member of EAA (valid until end 2025) ✓ • Must have a current and valid South African Pilots Licence ✓ • Must have good people's skills ✓ • Must have good managerial skills ✓ • Must be well read in aviation related topics and have access to the internet and e-mail. ✓ • Stays up to date on all developments which fall under the scope of the ARO. ✓ • Must represent EAA to the best of his/her ability always placing the needs of the members before his/her personal needs in all EAA business matters. ✓

	<ul style="list-style-type: none"> • Has direct access to the Accountable Manager. ✓ • Maintain the QAS, review any changes that may be required and implement any QAS system changes. ✓ Under review as a Work in Progress for Update in 2026 Audit post full transition.
5.	<p>For EAA Events:</p> <ul style="list-style-type: none"> • Copy of ARO Certificate & MOP available in hard copy or electronically • A copy of the venue ERP is displayed. To be tested at EAA Sun 'n Fun 2025. • The two official EAA events are the Convention and Sun 'n Fun, which are well publicised and supported by members.
6.	<p>Communication with members</p> <ul style="list-style-type: none"> • Monthly Gatherings (meetings) are promoted with aviation speakers/topics. ✓ • Mentorship ✓ – Young Eagles remains an active arm of EAA • Support for members that need advice on aircraft build projects, are looking for parts, etc ✓ (additional Technical WA Group has been started for members to share / ask for information, parts, etc) • Website update – some documents are missing. ✗ This is being updated as a WIP
7.	<p>External Communication</p> <ul style="list-style-type: none"> • Paul Lastrucci participated on the Aero Club Committee, meeting with other ARO's ✓ • Paul Lastrucci participated at CAA meetings when EAA is invited. Additional persons may be invited to represent EAA at his request. ✓
8.	<p>Exco Review (1 September 2025)</p> <ul style="list-style-type: none"> • Membership review ✓ • Part 149 ARO, including but not limited to: <ul style="list-style-type: none"> ▪ Maintenance & Compliance review ✓ ▪ Status ✓ (current and correct) ▪ Other Quality Indicators ✓ N/A at this stage • Matters arising - ✓ The Organisational Chart has been updated to reflect the transition. All other documents remain unchanged until 2020, when the transition should be fully underway. WIP Home base is under review and may be relocated for 2026. WIP

DATE REVIEW COMPLETED	17 September 2025
FINDINGS REPORTED TO ARO REPRESENTATIVES	<p>Any areas where corrections were needed, these were addressed immediately.</p> <p>A copy of this report is shared with Paul Lastrucci via email</p>
SIGNATURE: Sean Cronin	



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DATE (within 2 weeks of and Audit)	16 September 2025
RESPONSIBLE PERSON	Paul Lastrucci

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FINDINGS REPORTED TO ARO REPRESENTATIVES	No Findings
SIGNATURE: Paul Lastrucci	